TO OWNERS AND/OR OCCUPIERS:

Subject: Notice of Intent

In accordance with the provisions of the Community Charter, this letter is for your information and to advise you of Council's intent to consider a temporary use permit for lands within 50 metres of your property.

WHEN: 3:00 PM December 1st, 2026
WHERE: Sun Peaks Centre – 3200 Village Way, Sun Peak, BC
WHY: Council is considering issuance of temporary use permit No. TUP2026-004 at 1361 Burfield Drive (Strata Lot 1, District Lot 5957, KDYD Strata Plan KAS1989).

What is Temporary Use Permit No. TUP2026-004?

TUP2026-004, if approved, would permit short-term nightly rentals in the 2-bedroom main dwelling at 1361 Burfield Drive (Strata Lot 1, District Lot 5957, KDYD Strata Plan KAS1989).



All persons who believe that their interest in property may be affected by the proposed Permit may make written submissions on this matter (via any of the below options) by 4PM November 26th, 2026. The entire content of all submissions will be made public and form a part of the public record on this matter. Late submissions will not be included in the agenda packages but may be circulated to Council.

Additionally, Council may provide an opportunity for submissions from the floor in the Regular Council meeting.

How do I get more information?

A copy of the proposed Permit and all supporting information can be inspected from 8:30 a.m. to 4:00 p.m., Monday - Friday at our office until 12:00 p.m. on the day of the Council meeting; or please contact us via any of the below options.

No representations will be received by Council after the Council meeting has been concluded.

Donna Monteith, Director of Corporate Services
Phone: 250-578-2020 ext 203
Email: assistant@sunpeaksmunicipality.ca
Website: www.sunpeaksmunicipality.ca