



Pre-Authorized Payment (PAP) – APPLICATION FORM

Return this Application Form with a VOID cheque or PAP agreement from your bank

Folio Number (544)

Property Owner(s)

Property Address

Mailing Address

City & Province

Postal Code

Email Address

Telephone

Terms & Conditions

I/We authorize Sun Peaks Mountain Resort Municipality (SPMRM), and the financial institution designated (or any other financial institution I/we may authorize at any time) to begin deductions as per my/our instructions for regular monthly recurring payments and/or one-time payments from time to time, for payment of all charges arising under my/our SPMRM regular property tax. Payments will be debited to my/our specified account on the 10th of each month. Payments will start on July 10th and continue to May 10th for a maximum of 11 consecutive automatic withdrawals. **A final, one-time debit of the remaining balance will be withdrawn by June 30.** SPMRM will obtain my/our authorization for any other one-time or sporadic debits.

This authority is to remain in effect until SPMRM has received written notification from me/us of its change or termination. It is the responsibility of the property owner to notify SPMRM in writing if the property is sold, in order to discontinue automatic payments. This notification must be received at least (10) ten business days before the next debit is scheduled.

SPMRM may not assign this authorization, whether directly or indirectly by operation of law, change of control or otherwise, without providing at least 10 days prior written notice to me/us.

I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any PAP (pre-authorized payment) that is not authorized or is not consistent with this PAP Agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit www.cdnpay.ca.

Eligibility Guidelines

All CURRENT YEAR and any outstanding taxes, penalties and interest must be fully paid before automatic payments can begin. The applicant must have chequing privileges at a Canadian financial institution. Enrollment after the July start date (to accumulate the next year's ESTIMATED net property taxes) would require the applicant to remit the missed payments from July to the time of application OR to increase the calculated monthly installment amount.

To avoid a provincially legislated 10% penalty, taxpayers must ensure that any balance remaining outstanding on their tax account (after instalments and the Home owner Grant have been applied) is paid in full by the due date.

Payment Options (choose one)

Option 1: Calculated Monthly Installment (11 months) & last months remaining balance owing

\$ _____ (office use only)

Option 2: Fixed Monthly Installment (11 months) & last months remaining balance owing. Applicant to indicate fixed monthly amount

\$ _____ (requested amount)

Option 3: Annual Balance Withdrawal end of June each year

\$ _____ (total payment at end of June)

Type of Service: Business Personal

It is the responsibility of the home owner to submit the Home Owner Grant application prior to June 30th each year.

Home Owner Grant (HOG) eligibility (choose one) No Grant Basic Grant Over 65 Grant

I/We hereby authorize Sun Peaks Mountain Resort Municipality to debit my/our account on the 10th of each month except the month of June. The authorization may be cancelled at any time by providing SPMRM with 10 days written notice. I/We understand that payments made are non-refundable and that I/we will inform SPMRM if the property is sold.

I/We certify that my/our 2022 (January 1 to December 31, 2022) taxes are paid in full

Signature(s) _____

Date _____ dd-mmm-yy